



Application for Employment

PERSONAL INFORMATION

Last Name _____ First Name _____ MI _____

Address _____

Home Telephone (____) _____ - _____ Soc Sec Number _____ - _____ - _____

Emergency Number(____) _____ - _____ Contact _____

Other address during last five (5) years:

From: _____ To: _____	From: _____ To: _____
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State name(s) of any relative(s) in our employ and their relationship to you:

Name & Relationship To You:	Name & Relationship To You:
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How did you learn of us? Advertisement Walk In Employment Service
 Current Employee _____ Other _____

Are you 18 years old or older?	<input type="checkbox"/> Yes	<input type="checkbox"/> No					
Have you ever filed an application with us before?	<input type="checkbox"/> Yes, dates:	<input type="checkbox"/> No					
Have you ever been employed with us before?	<input type="checkbox"/> Yes, dates:	<input type="checkbox"/> No					
Are you currently employed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No					
May we contact your present employer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No					
Are you authorized to work in the U.S.? <i>Proof of citizenship or immigration status will be required upon employment.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No					
Which work schedule is preferred?	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time					
Are you able to work overtime?	<input type="checkbox"/> Yes	<input type="checkbox"/> No					
What shift(s) are you available to work?	<input type="checkbox"/> 1 st	<input type="checkbox"/> 2 nd	<input type="checkbox"/> 3 rd	<input type="checkbox"/> Any			
What days of the week are you available to work?	<input type="checkbox"/> M	<input type="checkbox"/> T	<input type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sa	<input type="checkbox"/> Su
What date are you available to start work?	Date:						
If required, can you travel for the job?	<input type="checkbox"/> Yes		<input type="checkbox"/> No				
Have you ever been convicted of a felony within the last 5 years? (Conviction of a felony will not automatically disqualify an applicant for employment) If yes, state nature of offense, when, where and disposition:	<input type="checkbox"/> Yes		<input type="checkbox"/> No				

Stark Truss Company, Inc. considers all applicants for employment without regard to race, color, religion, national origin, sex, age, marital or veteran status, or the presence of a non-job related condition or disability under Federal or State law.
Stark Truss Company, Inc. adheres to a policy of Equal Employment Opportunity.

ACEDMIC INFORMATION

	Name & Address Of School	Courses of Study	Years Completed	Diploma or Degree	Grade Point Average
High School					
Undergraduate School					
Graduate/ Professional					
Other (Specify)					

EMPLOYMENT EXPERIENCE

Last or Present Position		
Company		Phone
Address	Supervisor	
Dates Employed: from to	Hourly rate/salary: starting final	
Product Line/Services	Work Performed	
Reason for leaving or wanting to leave		



Next to Last Position		
Company		Phone
Address	Supervisor	
Dates Employed: from to	Hourly rate/salary: starting final	
Product Line/Services	Work Performed	
Reason for leaving or wanting to leave		



Next to Last Position		
Company		Phone
Address	Supervisor	
Dates Employed: from to	Hourly rate/salary: starting final	
Product Line/Services	Work Performed	
Reason for leaving or wanting to leave		

GENERAL INFORMATION

Special Skills: (i.e. bi-lingual, special language skills, training, etc.)

Activities: (list extracurricular activities and/or offices held that may relate to the position for which you're applying)

Explain how your talents will benefit Stark Truss Company, Inc. in the position you are applying for.

In your present or last position, what are your standards of success in your job? What have you done to meet these standards?

In the last year, what do you consider the most important contribution you have made to your department or organization? What was your role?

What are some of the most imaginative or innovative things you have done in your present or last position?

REFERENCES: Give the name, address, and telephone number of two (2) references who are not related to you and are not previous employers.

Name	Address	Phone

APPLICANT STATEMENT

I hereby certify that the information provided on this application is true and complete to the best of my knowledge. I also agree that any falsified information or significant omissions may disqualify me from further consideration for employment and may result in an immediate discharge if discovered at a later date.

I authorize a thorough investigation of my past employment, references and activities and agree to cooperate in such investigation and release from all liability or responsibility all persons and corporations requesting or supplying information. A copy of this application on which my signature appears shall be effective for the release of the information requested herein.

I agree not to disclose or permit disclosure of any financial or proprietary information or trade secrets of Stark Truss Company, Inc. that may be learned during the course of my application and/or employment.

I understand that if employed, my employment with Stark Truss Company, Inc. will be "at-will", and that either I or Stark Truss Company, Inc. may terminate my employment at any time for any reason or no reason. I acknowledge that I do not rely and have not relied on any representation or statements made by the company or any of its agents, representatives, supervisors or managers, whether oral or otherwise, that are inconsistent with or differ in any way from the statements presented in this application. In consideration of my employment, I agree to conform to the rules and policies of the company and understand that no supervisor or representative of the company has any authority to enter into any agreement or assurances contrary to the company's policies. I also understand that this application is not a contract of employment.

Alcohol and Drug Abuse Statement

Stark Truss Company, Inc. is committed to providing its employees with a safe work environment and promoting the highest standards of employee health and productivity. Consistent with these commitments, Stark Truss has established an Alcohol and Drug Abuse Policy. Our goal is to establish and maintain a work environment that is free from the effects of alcohol and drug use and abuse. I understand that all employees at the Stark Truss Company, Inc. plant locations will be subject to random drug screening throughout the first year of employment.

I also certify that as a candidate for employment with Stark Truss Company Inc., subsidiaries, and affiliated companies, I have read the Alcohol and Drug Abuse Statement.

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY

Has a hiring manager reviewed this application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date:	Time:	
Has the applicant been interviewed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date:	Time:	
Position applying:	<input type="checkbox"/> Production	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Shipping / Receiving	<input type="checkbox"/> Office	<input type="checkbox"/> Minor Labor

**WRITTEN DISCLOSURE OF INTENT TO OBTAIN CONSUMER
REPORT/INVESTIGATIVE CONSUMER REPORT
FOR EMPLOYMENT PURPOSES**

This document is being provided to notify you that Stark Truss, Inc. (the "Company") may obtain consumer reports and/or investigative consumer reports in considering your employment application, and, if you are hired or are already employed by the Company, for any permitted employment-related purpose during your employment with the Company. The term "consumer report" means any information provided by one or more consumer reporting agencies that bears on your credit-worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used for the purpose of establishing eligibility for employment, promotion, reassignment, or continued employment. The information gathered may include, but is not limited to, names and dates of previous/current employment, work experience, workers' compensation claims, criminal history records (from state, federal and other agencies), motor vehicle records, military records, names and dates of education, credit history, bankruptcy records, or any other type of verification that is relevant for employment purposes.

The consumer report may also include an "investigative consumer report," which includes information such as that described above, and which is obtained through personal interviews with former employers, acquaintances, co-workers, or others with whom you may be acquainted. If an investigative consumer report is requested, you will receive a separate notice that will include information on how to exercise your right to obtain additional information.

**EMPLOYEE AUTHORIZATION FOR THE PROCUREMENT OF
CONSUMER AND INVESTIGATIVE CONSUMER REPORTS
FOR EMPLOYMENT PURPOSES**

By signing below, I hereby authorize Stark Truss, Inc. (the "Company") and one or more consumer reporting agencies, acting on behalf of the Company, in connection with my employment, and for the duration of my employment with the Company, to procure a consumer report, including an investigative consumer report, regarding me for employment purposes. I acknowledge that the Company has provided a copy of this document to me, and I have read this document before signing it.

Print your Name

Signature

Date

FOR OFFICE USE:

HOURLY _____

PLANT _____

SALARY _____

EV4 EMPLOYEE ID # _____